

Veritas Christian Academy

Secondary



Student-Parent Handbook
2007-2008

Veritas Christian Academy

2007-2008

PARENT-STUDENT HANDBOOK

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GENERAL INFORMATION

"Christ-centered Instruction through Time-tested Classical Methods"

VERITAS CHRISTIAN ACADEMY GOALS

CHRIST-CENTERED

*In all its levels, programs, and teaching,
Veritas Christian Academy seeks to do the following:*

Teach all subjects under the authority of Scripture (Proverbs 9:10, II Timothy 3:16-17);

Provide a clear model of the biblical Christian life through our staff and board (Matthew 22:37-40);

Encourage every student to know, trust and love God the Father through his only begotten Son, Jesus Christ, by the working of the Holy Spirit (Matthew 28:18-20, Matthew 19:13-15, John 14:6-7,15-17).

CLASSICAL

*In all its levels, programs, and teaching,
Veritas Christian Academy seeks to do the following:*

*Emphasize grammar, logic, and rhetoric in all subjects (see definitions below)
– using classical methods under the authority of Scripture.*

*Encourage every student to seek knowledge, understanding and wisdom, and
to develop a love for truth, goodness and beauty in all areas of life
– defining the Trivium within the categories of Scripture.*

*Provide an orderly atmosphere conducive to the attainment of the above goals
– in accordance with the mandates of Scripture.*

Defining the Trivium:

Grammar: The fundamental rules of each subject.

Logic: The ordered relationship of particulars in each subject.

Rhetoric: The clear expression of the grammar and logic of each subject.

VERITAS CHRISTIAN ACADEMY VISION STATEMENT

We aim to graduate young men and women who think clearly and listen carefully with discernment and understanding; who reason persuasively and articulate precisely; who are capable of evaluating their entire range of experience in the light of the Scriptures; and who do so with eagerness in joyful submission to God. We desire them to recognize cultural influences as distinct from biblical, and to be unswayed toward evil by the former. We aim to find them well-prepared in all situations, possessing both information and the knowledge of how to use it. We desire they be socially graceful and spiritually gracious; equipped with and understanding the tools of learning; desiring to grow in understanding, yet fully realizing the limitations and foolishness of the wisdom of this world. We desire they have a heart for the lost and the courage to seek to dissuade those who are stumbling towards destruction; that they distinguish real religion from religion in form only; and that they possess the former, knowing and loving the Lord Jesus Christ. And all these we desire them to possess with humility and gratitude to God.

We likewise aim to cultivate these same qualities in our staff and to see them well paid so that they may make a career at Veritas Christian Academy. We desire them to be professional and diligent in their work, gifted in teaching, loving their students and their subjects. We desire they clearly understand classical education, how it works in their classroom and how their work fits into the whole; that they possess a lifelong hunger to learn and grow; and that they have opportunity to be refreshed and renewed. We desire to see them coach and nurture new staff and to serve as academic mentors to students. We look to see them mature in Christ, growing in the knowledge of God, their own children walking with the Lord.

We aim to cultivate in our parents a sense of responsibility for the school; to see them well informed about the goals of our Christ-centered approach and our classical methods. We desire them to grow with the school, involved in and excited about the journey. We aim to help them to follow biblical principles in addressing concerns, to be inclined to hearing both sides of a story before rendering a verdict, and to embrace the Scripture's injunctions to encourage and stir up one another to love and good works.

Finally, in our relationship with our community, we aim to be above reproach in our business dealings and supportive of the local business community. We further seek to exemplify the unity of the body of Christ, to develop greater fellowship and understanding with the churches, and to bring honor to our Lord in all our endeavors.

Veritas Christian Academy

AESTHETIC VISION

The apostle Paul instructs us to set our minds on that which is true, noble, just, pure, lovely; we are to meditate on those things which are of good report, virtuous, or praiseworthy. As a Christian school, we have particular duties in this regard; we have been entrusted by our school parents with the responsibility to help train and discipline the minds of their children. We understand that the loveliness and nobility enjoined by the apostle involve more than just “spiritual” truths, and that our duty as a school includes the discipline of aesthetic education.

We therefore affirm that the triune God contains within Himself all ultimate loveliness and beauty. As His creatures, therefore, we are to serve and worship Him in all that we do in the beauty of holiness. He has created us in His own image, and requires us to strive to imitate Him in all that we do, and this includes the duty of understanding our responsibilities of appreciating and creating objects of loveliness.

In the education we provide, we therefore deny all forms of aesthetic relativism. At the same time, we affirm our limitations as creatures. This means that in any work of art containing true beauty, only God knows exhaustively all that is beautiful about the work, while we see the beauty only partially. Because different human observers see different “partialities,” this creates an illusion of subjectivity. Because our vision of the beautiful must necessarily be partial, we seek to instruct our students to make all aesthetic judgments in *humility*. At the same time, we want to train them on their responsibility to make grounded and informed aesthetic *judgments*, rejecting all forms of principled ugliness or aesthetic nihilism.

We seek to teach the importance of aesthetic standards in all activities associated with the school, striving for that form of excellence suitable to each activity. This obviously includes a strong emphasis throughout our curriculum on the fine arts--music, painting, sculpture, drama, poetry -- with the attendant responsibilities of the students including study, thoughtful meditation, and memorization. But our emphasis on aesthetics also extends to more mundane matters -- the cleanliness and decoration of classrooms, student dress, athletic competition, handwriting, *etc.* In all this, we aim to teach our students the reasons for what we require, and not just impose the bare requirement. As a Christian school we want to particularly avoid all forms of pious or traditional kitsch -- aesthetic frauds which can evoke a sentimental and superficial aesthetic response.

The standards we use in determining what we consider to be aesthetically valuable include, but are not limited to, conformity to the standards of Scripture, historical durability and the approval of many Christian minds over generations, and wisdom.

STATEMENT OF FAITH

The statement of faith adopted by Veritas Christian Academy is limited to primary Christian doctrine, i.e., that which is central to all faithful Christian congregations and denominations. These doctrines are also the key elements of biblical truth that will be unapologetically taught in various ways through all grade levels. The substance of these statements is that which will be considered *primary doctrine* in Veritas Christian Academy. Secondary doctrines and issues will not be presented as *primary doctrine*. When secondary doctrines or issues arise, they will be treated as points of information, and questions of interpretation beyond the clear statement of the Scriptures will be referred back to the student's family and local church.

We accept wholeheartedly the revelation of God given in the Scriptures of the Old and New Testaments and confess the faith therein set forth and summarized in such historic statements of the Christian church as the Apostles' Creed and the Nicene Creed. We are committed to the Reformation doctrines of *sola scriptura* (scripture alone), *solus Christus* (Christ alone), *sola gratia* (grace alone), *sola fide* (faith alone), and *soli deo gloria* (for God's glory alone). We here explicitly assert doctrines that are regarded as crucial to the understanding and proclamation of the gospel and to practical Christian living.

1. We affirm the sovereignty and grace of God the Father, Son and Holy Spirit in creation, providence, revelation, redemption and final judgment, to God's glory alone.
2. We affirm the divine inspiration of Holy Scripture alone and its consequent entire trustworthiness and supreme authority in all matters of faith and conduct.
3. We affirm the universal sinfulness and guilt of human nature since the fall, bringing everyone under God's wrath and condemnation.
4. We affirm the substitutionary sacrifice of the incarnate Son of God as the sole ground of redemption from the guilt, penalty and power of sin.
5. We affirm the justification of the sinner by the grace of God alone through faith alone in Christ crucified and risen from the dead.
6. We affirm the illuminating, regenerating, indwelling and sanctifying work of God the Holy Spirit in the believer.
7. We affirm the unity and common priesthood of all true believers, who together form the one universal Church, the Body of which Christ is the Head.
8. We affirm the expectation of the personal, visible return of the Lord Jesus Christ.

As a member of the Association of Classical and Christian Schools (ACCS), Christian Schools International (CSI), and the Association of Christian Schools International (ACSI), Veritas Christian Academy also subscribes to the statements of faith of those three organizations.

Veritas Christian Academy

GENERAL PHILOSOPHY AND PURPOSE OF VERITAS CHRISTIAN ACADEMY

Veritas Christian Academy opened in September 2004 as a private, Christian school committed to providing young people with biblically-based instruction using time-tested classical methods. Instruction at Veritas Christian Academy is intended to be inherently different in philosophy and content than that offered in the government-run public schools. Veritas Christian Academy strives to operate as a servant to the family under the assumption that the education of young people is primarily the responsibility of their parents rather than the responsibility of the State. Veritas Christian Academy provides a biblically-based curriculum and teaches subjects as parts of an integrated whole with the Scriptures at the center.

In keeping with its emphasis on developing a Christ-centered, biblical approach to instruction, Veritas Christian Academy strives to use time-tested classical methods, perhaps best described in *The Lost Tools of Learning*, an article by Dorothy Sayers.

EDUCATIONAL PHILOSOPHY

1. We believe that the Bible clearly instructs *parents*, not the Church or State, to "bring children up in the discipline and instruction of the Lord" (Eph. 6:4). Therefore, we seek to serve parents by providing instruction and discipline in a manner consistent with the Bible and a godly home environment.
2. We believe that God's character is revealed not only in His Word but also in every facet of the creation (Rom. 1:19-20). Therefore, we teach that all knowledge is interrelated and can instruct us about God Himself, when viewed through the interpretive lens of Scripture and in submission to his Holy Spirit.
3. God tells us to love Him with our minds as well as with our hearts, souls, and strength (Matt. 22:37). Therefore, we seek to individually challenge students at any academic level and teach them *how* to learn, not merely to learn by unthinking repetition.
4. We want to help parents teach their children that all they do should be done "heartily, as unto the Lord" (Col. 3:23). Therefore, we seek to encourage quality academic work and maintain high standards of conduct. This includes biblical discipline principles.
5. We believe God has given each of us the responsibility to seek not only knowledge, but also wisdom and understanding (Prov. 3:19-22). Therefore, we hire teachers who model these qualities, build into our program exercises designed to develop all three across all subjects, and ensure our ratio of students to teachers allows teachers to work effectively with each student, so that each is challenged to learn to analyze and present data and arguments wisely.
6. We believe God grants wisdom to those who seek it (Prov. 2:1-5). Thus, we aim to train students to be humble lifetime learners, who seek God's will in all things. Through diligent work, students gain study, analytical and presentation skills they will need in college, the workplace, or wherever else God leads.
7. We have a biblically based program because we believe that as long as a child is under the parents' authority and undergoing formal education, he should be trained biblically (Deut. 6:6,7; Prov. 22:6).

ACADEMIC INFORMATION

"Christ-centered Instruction through Time-tested Classical Methods"

**“...(we) take every thought captive
to obey Christ...”**
(II Corinthians 10:5b)

CHRIST-CENTERED

*Teach all subjects under the authority of Scripture.
(Proverbs 9:10, II Timothy 3:16-17)*

*Provide a clear model of the biblical Christian life through our staff and board.
(Matthew 22:37-40)*

*Encourage every student to know, trust and love God the Father through his only begotten Son, Jesus Christ,
by the working of the Holy Spirit.
(Matthew 28:18-20, Matthew 19:13-15, John 14:6-7, 15-17)*

CLASSICAL

*Emphasize grammar, logic and rhetoric in all subjects
– using classical methods under the authority of Scripture.*

*Encourage every student to seek knowledge, understanding and wisdom, and
to develop a love for truth, goodness and beauty in all areas of life
– defining the Trivium within the categories of Scripture.*

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– in accordance with the mandates of Scripture.*

Veritas Christian Academy

COURSE OF STUDY; GRADES 7 – 12

Although the scope and sequence is organized chronologically, students may enter some courses according to their ability as determined through admission testing. All courses have the prerequisite of a seventh grade standing, unless otherwise indicated. History and English Literature are taught separately but integrate in content and include some emphasis on philosophy and the arts to provide an interdisciplinary study of the story of world history through primary sources, with an emphasis on the spread of the gospel throughout the development of Western civilization. The approach will include instruction and discussion seminars designed to develop each student's thinking through all aspects of rhetoric including listening, speaking, reading and writing. Content emphasizes how God has revealed His goodness, man's sinfulness, and God's great redemption through the work of Jesus Christ. Although designed to be studied in chronological order, courses are available as appropriate.

Bible 0.25 credit/semester	History 0.5 credit/semester	Foreign Language 0.5 credit/semester	Mathematics 0.5 credit/semester	Physical Education¹ 0.5 credit/semester
Old Testament Survey	History - Explorers	Introduction to Latin	Advanced Arithmetic	Jr. High Girls' PE
New Testament Survey		Intermediate Latin <i>Prerequisite: Intro to Latin</i>	General Math <i>Prerequisite: Advanced Arithmetic</i>	Jr. High Boys' PE
Overview	Ancient History	Latin I <i>Prerequisite: English language placement or 9th grade standing</i>	Pre-Algebra <i>Prerequisite: General Math</i>	High School Girls' PE
Interpretation	European History	Latin II <i>Prerequisite: Latin I or Intermediate Latin</i>	Algebra I <i>Prerequisite: Pre-Algebra</i>	High School Boys' PE
Doctrine	American History	Latin III <i>Prerequisite: Latin II</i>	Geometry <i>Prerequisite: Algebra I and Logic</i>	Jr. High Girls' Athletics
Apologetics	Civics (One semester)	Greek I <i>Prerequisite: Latin II</i>	Algebra II <i>Prerequisite: Algebra I</i>	Jr. High Boys' Athletics
	Economics (One semester)	Greek II <i>Prerequisite: Greek I</i>	Pre-Calculus <i>Prerequisite: Geometry and Algebra II</i>	High School Girls' Athletics
		Modern Foreign Language <i>Prerequisite: Latin II (Available through computer independent study for additional fee.)</i>	Calculus <i>Prerequisite: Pre-Calculus</i>	High School Boys' Athletics

Chart continues on the following page.

¹ Additional credits may be earned through after-school sports or independent study.

English: Literature 0.25 credit/semester	English: Writing, Logic and Rhetoric 0.5 credit/semester	Science 0.5 credit/semester	Fine Arts 0.25 credit/semester	Applied Arts 0.25 credit/semester
Introduction to Classic Literature <i>Prerequisite: Intro to Literature</i>	Basic Grammar and Composition <i>Prerequisite: Basic Grammar and Comp.</i>	General Science	Introduction to Music	Typing
Introduction to Western Literature <i>Prerequisite: Intro to Classic Literature</i>	Advanced Grammar and Composition <i>Prerequisite: Basic Grammar and Comp.</i>	Physical Science <i>Prerequisite: General Science or 8th Grade Standing</i>	Music I <i>Prerequisite: 8th Grade Standing</i>	Yearbook
Ancient Literature <i>Prerequisite: Intro to Western Literature</i>	Vocabulary and Composition <i>Prerequisite: Advanced Grammar and Comp.</i>	Biology <i>Prerequisite: Logic and either General Science or 9th Grade Standing</i>	Choir	
European Literature <i>Prerequisite: Ancient Literature</i>	Logic <i>Prerequisite: 8th Grade Standing</i>	Chemistry <i>Prerequisite: Logic and Algebra I</i>	Introduction to Drama <i>Proposed Future Course</i>	
American Literature (0.5 credit/semester) <i>Prerequisite: European Literature.</i>	Rhetoric 1 <i>Prerequisite: Vocabulary and Comp.</i>	Physics <i>Prerequisite: Logic and Algebra II</i>	Drama I <i>Proposed Future Course</i>	
British Literature (0.5 credit/semester) <i>Prerequisite: American Literature</i>	Rhetoric 2 <i>Prerequisite: Rhetoric 1</i>		Introduction to Art <i>Proposed Future Course</i>	
			Art I <i>Proposed Future Course</i>	

Note: Each school day includes seven 50-minute periods. Credit is granted at the end of each semester on the following basis: For each class that meets four or five periods per week for a full semester: 0.5 credits; for each class that meets two or three periods per week for a full semester: 0.25 credits.

HONORS COURSES

Students may elect to take certain courses for honors credit, with the permission of the teacher. Non-elective courses in Bible, History, Literature, Foreign Language, and Science may be taken for honors credit. Honors credit will require substantial work beyond what is normally assigned for the course. A student who takes a course for honors should have previous background that leads the teacher to believe that the additional challenge would be helpful. Honors credit will be noted on the student's transcript, but it will not affect the calculation of GPA.

SENIORS: COURSE REQUIREMENTS

Seniors must enroll in at least 3.5 credits of academic courses, one credit each in History and Literature, and half a credit of Bible (one full year course). Additional credits may come from Veritas Christian Academy electives, college or university courses, internships, or directed studies.

ENROLLMENT REQUIREMENTS

Students attending Veritas Christian Academy must be enrolled in at least six credits during each semester of full-time attendance. Exceptions of up to two credits total may be requested by students who are in the judgment of the Administrator on track for meeting graduation requirements and are in the 11th or 12th grade. Any exception must be for the purpose of participating in an outside work or study program, and any unscheduled class period must be taken at the beginning or end of the day.

Veritas Christian Academy

PROMOTION GUIDELINES

Veritas Christian Academy students must successfully complete at least six credits of course work in order to be promoted from the 9th grade to the 10th grade, twelve credits to be promoted to the 11th grade and seventeen credits to be promoted to the 12th grade. (Below the 9th grade, each promotion to the subsequent grade is based on successful completion of at least six credits of work per grade.)

HIGH SCHOOL GRADUATION REQUIREMENTS

Academic records from grades 9 through 12 will be used as criteria for graduation.

1. To graduate from Veritas Christian Academy, a student must earn 22 credits*.

**Note: One-half (0.5) credit is earned for passing a course that meets 61-90 class hours in one semester (i.e., 4 or 5 class periods per week.) One-quarter (0.25) credit is earned for passing a course that meets 30-60 class hours (2 or 3 periods each week) in one semester, and one-tenth (0.1) credit is earned for passing a course that meets 15-29 class hours (one period each week) in one semester.*

2. Students must earn 2 credits in Bible, 6 credits in English (including Logic, Rhetoric I & American Literature), 2 credits in foreign language (Latin, Greek or Hebrew), 4 credits in history (including American History, Civics & Economics), 2 credits in math, 2 credits in science, and 2 credits of physical education.

3. Each student must earn at least one credit in fine-arts courses, including 0.5 credits of the Music I overview course.

4. Each student must earn 0.25 credits in Typing or pass the challenge test for this requirement.

5. Students must take the SAT exam during either their junior or senior year.

6. The Administrator may amend the credits listed in guidelines one and two to keep graduation requirements current with course changes approved by the Veritas Christian Academy board.

7. Students who are transferring to Veritas Christian Academy from another school or home school may receive credit for work completed previously when Veritas Christian Academy receives sufficient documentation of their previous work. The Administrator is authorized to accept this work toward Veritas Christian Academy graduation requirements provided the work is of similar nature, i.e., similar course objectives and similar time of study.

8. Students who are transferring to Veritas Christian Academy from another school or students who have failed a course at Veritas Christian Academy may petition for a waiver of individual graduation requirements. The petition will be reviewed by the Administrator.

9. Upon written request of the parents, the Administrator may waive or reduce up to four course credits for students who have academic difficulty subject to the following conditions: the student is a long-time Veritas Christian Academy student, the parents have demonstrated a clear commitment to their child's education by working with Veritas Christian Academy teachers and administrators, the parents and Administrator agree that the work required is too difficult for the child in question.

STUDENT-PARENT HANDBOOK

CREDITS REQUIRED FOR HIGH SCHOOL GRADUATION¹

Subject area	Details	Minimum credits required for graduation
Athletics	Competitive Sports and/or Physical Education	2 ²
Bible	4 years	2
Electives	May be drawn from any subject area	1 ³
English	Including Logic, Rhetoric I & American Literature	6
Fine Arts	Including 0.5 credits of Music I	1
Languages	Must both be taken in the same language	2
History	Including American History, Civics & Economics	4
Math	Including Algebra I	2
Science		2
Total		22

¹ Transfer students will be handled on a case-by-case basis

² Interscholastic sports earn 0.5 credits per season; intramural sports earn 0.5 credits if taken as a semester-long physical education class or 0.25 credits per quarter after school; up to 2 credits may be earned for athletic activity outside of school, at the discretion of the Administrator.

³ Each student is required to earn 0.25 credits in Typing or pass the challenge test for this requirement.

SCHOOL CALENDAR POLICY

The calendar of Veritas Christian Academy shall be set by the following guidelines:

- Length of school year: 180 days of instruction
- First day of school: Tuesday after Labor Day
- Last day of school: Thursday of 41st calendar week after Labor Day
- Holidays and vacations: Thanksgiving – 2 days (Thursday and Friday)
Christmas – 10 days (Monday-Friday for 2 weeks)
President’s Day – 1 day (Monday)
Good Friday and Easter – 6 days (Friday and Monday-Friday)
Memorial Day – 1 day (Monday)
- End of quarter grading days: Friday before 45th day of instruction (9th week after Labor Day)
(no school) Friday after 90th day of instruction (21st week after Labor Day)
Thursday before Good Friday (varies)
Friday after 180th day of instruction (41st week after Labor Day)
- Length of school day: 8 a.m.-3:15 p.m., Monday through Friday.
(This time shall consist of a 15-minute time of announcements, Bible reading and prayer, followed by seven 50-minute periods of instruction, separated by breaks of five minutes each, except that the break between second and third period shall be 10 minutes, the break between fifth and sixth periods shall be 10 minutes, and the lunch break between fourth and fifth periods shall be 35 minutes.)

GRADE REPORTING

The academic year is divided into two semesters. Each semester is divided into two quarters. Report cards are sent home with the students at the end of each quarter. Teachers are required to notify parents before the end of the grading period if a student is in danger of receiving a failing grade for the quarter or the semester.

Veritas Christian Academy

GRADING GUIDELINES: REPORT CARDS

Our approach to grading demonstrates our commitment to challenge students of all academic levels to maintain a standard of excellence (Ecclesiastes 9:10) while not losing sight of the context of our work, which is the joy we find in knowing that we have been approved by the Lord (Ecclesiastes 9:7). Our curriculum is based upon a mastery approach to learning, as opposed to the modern emphasis on social advancement. Semester scores below 80 percent require the student to address whatever is lacking until he or she has mastered it before moving on to more advanced courses. The process by which this is addressed is gracious, but it is also firmly committed to real learning. This may involve retesting after summer school or independent study, or it may involve retaking the course, depending upon the decisions of the Administrator and the parents.

The following percentages, grades, and grade points are used school-wide:

<u>%</u>	<u>Grade</u>	<u>Grade Point</u>	<u>Meaning</u>
93-100	A	4	Excellent
90-92	A-	3.7	
87-89	B+	3.3	
83-86	B	3	Satisfactory
80-82	B-	2.7	
77-79	C+	2.3	
73-76	C	2	Needs Improvement
70-72	C-	1.7	
0-69	F	0	Failing
90-100	E	N/A	Excellent (non-academic)
80-89	S	N/A	Satisfactory (non-academic)
0-79	U	N/A	Unsatisfactory (non-academic)
N/A	*I	N/A	Incomplete (missing work)

**An Incomplete will be changed to an F if missing work is not made up within three months of the end of the quarter in which it was received.*

Please note:

All academic grading in Veritas Christian Academy uses a criterion-referenced base for evaluation, i.e., students' work will be evaluated against an objective standard in each academic class. Grade point averages (GPAs) are computed at the end of each quarter.

Grades earned in physical education, non-academic elective courses, independent study courses, college and/or correspondence courses, and work completed in home school settings apply toward graduation requirements but are not factored into cumulative GPAs. Only semester grades appear on the student's high school transcript.

<u>%</u>	<u>Grade</u>	<u>Grade Point</u>
90-100	A	4
80-89	B	3
70-79	C	2
0-69	F	0
90-100	E	N/A
80-89	S	N/A
0-79	U	N/A

GRADING GUIDELINES: HIGH SCHOOL TRANSCRIPTS

It is common practice for admissions officers at universities and colleges to recalculate a grade-point average after deleting all pluses and minuses from the reported grade. Therefore, Veritas Christian Academy will follow this practice when calculating the grade-point average shown on the student's high school transcript.

ACADEMIC PROBATION POLICY

This policy is intended to provide additional motivation to students whose academic achievements are not up to their capability. If implementation of this policy would be counterproductive to this end, the Administrator may decide not to place a student on probation. A written record explaining this decision will be signed by the Administrator and placed in the student's file.

Students are required to maintain at least a 2.0 grade-point average during any two consecutive quarters. Exceptions will be made for students who have a grade point average of less than 2.0 but have not failed any courses during the quarter in question.

A. Grade point averages for each student will be calculated at the end of each quarter. (Non-academic elective courses and independent study courses are not included in the calculation.)

B. If a student's GPA is below 2.0 for two consecutive quarters, the student will be placed on academic probation during the following quarter and a parent conference with the Administrator will be arranged.

C. If at the end of the next quarter the student's GPA (for the quarter) has not risen to at least a 2.0, that student will be expelled.

D. Students who are on academic probation are ineligible to participate in extra-curricular activities.

ELIGIBILITY FOR EXTRA-CURRICULAR ACTIVITIES

All Veritas Christian Academy students participating in extra-curricular activities must maintain a G.P.A. of 2.0 or above. This does not apply to transfer students during their first quarter of enrollment at Veritas Christian Academy.

For the good of the rest of the participants in any activity, students who are ineligible for the beginning of a season remain ineligible for participation during the entirety of that season, regardless of their grade point average for the following quarter. Similarly, if students are eligible to begin a season, they remain eligible until the end of that season.

If implementation of this policy would be counter-productive to the students' best interests, the Administrator may decide not to restrict a student's eligibility. In making this decision, the Administrator will consider the student's academic ability as measured on standardized tests and evaluated by the teachers. Exceptions to this policy will be reviewed first by the Administrator, then the school board for possible approval.

ATHLETIC PHILOSOPHY

1. Our academic and athletic programs are not structured to be in competition with one another. We reject as a false dichotomy the idea that either the academic must serve athletics or vice versa. Our goals and vision statement state the educational mission of our school, and we seek to use both academics and athletics as instruments to help us accomplish those goals.

2. If any element of our program begins to threaten our ability to fulfill our educational goals or vision statement, then that element will be altered or eliminated in order to deal with the threat.

3. Our athletic activities are considered an important component of our curriculum. We recognize that the training of the body is part of education. Further, our understanding of the Christian worldview does not permit us artificially to limit a course of training to the mind only. Our goal is to educate our students in areas that are relevant to all aspects of life, with the Scriptures at the center of all things as the authoritative reference point. We have a single standard for our academic and athletic programs, including in-school classes and after-school sports.

Veritas Christian Academy

SECONDARY DOCTRINE POLICY

Definition of secondary doctrine: *Doctrinal issues which are not addressed in the Veritas Christian Academy statement of faith.*

Classroom discussion of secondary doctrine should be on an informative, non-partisan level. Teachers must be careful not to speak to the students in a manner that would reasonably be expected to cause offense. Presentations of all sides of an issue is encouraged. The teacher should encourage the students to follow up any questions they have with their parents and pastors.

ADMISSIONS STATEMENT

Veritas Christian Academy admits students of any race to all rights, privileges, programs, and activities generally made available to all students. Veritas Christian Academy practices a biblical philosophy of admissions, not discriminating on the basis of race, sex, color, or national origin in the administration of its policies, admissions, scholarships, athletic, and other school-directed programs. The administration reserves the right to exclude any student whose admission would not serve the best interests of the student or the school.

LEARNING DISABILITIES POLICY

This policy applies to all students and teachers in all the classrooms of Veritas Christian Academy.

Definitions:

Severe Learning Disability: Any condition in a potential student which would require a separate classroom, program, and staff in order to provide the educational services desired by the parents, e.g. Down's syndrome, deaf/mute, blind, etc.

Learning Disability: Any condition in a potential student which does not require a separate classroom, program, and staff in order to provide the education services desired by the parents, e.g. hyperactivity, attention deficit syndrome, dyslexia, etc. For the purposes of this policy, it is not important whether or not the condition was accurately diagnosed and is a genuine learning disability.

1. Children with a severe learning disability will not be admitted to Veritas Christian Academy due to the lack of adequate staff, funding, and facilities.
2. Children who have been diagnosed as having a learning disability will be required to meet the same academic standards as all the other children in their grade level.
3. Children who have been diagnosed as having a learning disability will be given as much individual instruction and encouragement as their classmates.

PREPAID TUITION POLICY

Should a family seek to prepay tuition, the following information will be presented them:

1. **Financial:** For one year of prepaid tuitions, a discount of 4% will be granted. This discount will apply only to a full year's tuition payment.
2. **Selection:** For any prepayment of tuitions, the family must sign a document stating their understanding of the conditions under which the monies are accepted. Before a family may prepay for more than one year, the school board's approval must be obtained, along with the recommendation of the Administrator.
3. **Cancellation:** All prepaid tuitions are non-refundable and non-transferable regardless of the circumstances. Any "unused funds" will be calculated and acknowledged with a gift receipt to the donor.

DISCIPLINE STANDARDS

"Christ-centered Instruction through Time-tested Classical Methods"

**“Look carefully then how you walk,
not as unwise, but as wise...”**

(Ephesians 5:15)

CHRIST-CENTERED

*Teach all subjects under the authority of Scripture.
(Proverbs 9:10, II Timothy 3:16-17)*

*Provide a clear model of the biblical Christian life through our staff and board.
(Matthew 22:37-40)*

*Encourage every student to know, trust and love God the Father through his only begotten Son, Jesus Christ,
by the working of the Holy Spirit.
(Matthew 28:18-20, Matthew 19:13-15, John 14:6-7, 15-17)*

CLASSICAL

*Emphasize grammar, logic and rhetoric in all subjects
– using classical methods under the authority of Scripture.*

*Encourage every student to seek knowledge, understanding and wisdom, and
to develop a love for truth, goodness and beauty in all areas of life
– defining the Trivium within the categories of Scripture.*

*Provide an orderly atmosphere conducive to the attainment of the above goals
– in accordance with the mandates of Scripture.*

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DISCIPLINE POLICY

The kind and amount of discipline will be determined by the teachers and, if necessary, the Administrator. The discipline will be administered in the light of the individual student's problem and attitude. All discipline will be based on biblical principles, e.g. restitution, apologies, (public and private), swift punishment, restoration of fellowship, no lingering attitudes, etc. The vast majority of discipline problems are to be dealt with at the classroom level. In order to maintain consistency, teachers regularly meet together to discuss biblical standards and school policies concerning discipline.

It is vital for parents and students to realize that maintaining an orderly atmosphere in the school and the classroom is critical to the learning process. At Veritas Christian Academy, *love and forgiveness* will be an integral part of the discipline of a student.

I. **Office Visits:** There are five basic behaviors that will **automatically** necessitate discipline from the Administrator (instead of the teacher). Those behaviors are the following:

1. **Disrespect** shown to *any* staff member. The staff member will be the judge of whether or not disrespect has been shown.
2. **Dishonesty** in any situation while at school, including lying, cheating, and stealing.
3. **Rebellion**, i.e. outright disobedience in response to instructions.
4. **Fighting**, i.e. striking in anger with the intention to harm another student.
5. **Obscene language**, including taking the name of the Lord in vain.

During the visit with the Administrator, the Administrator will determine the nature of the discipline. The Administrator may require restitution, janitorial work, parent's attendance during the school day with the student, formal attire to be worn by the student to school, or other measures appropriate to the situation and consistent with biblical guidelines.

If for any of the above or other reasons a student receives discipline from the Administrator, the following accounting will be observed within the school year:

1. The first *two* times a student is sent to the Administrator for discipline the student's parents will be contacted and given the details of the visit. The parents' assistance and support in averting further problems will be sought. The Administrator will make a note of each occasion when the parents are contacted after an office visit, and enter that record in the student's file.
2. The *third* office visit will be followed by a meeting between the student's parents and the Administrator.
3. Should the student require a *fourth* office visit, a **two-day suspension** will be imposed on the student.
4. If a *fifth* office visit is required, the student will be **expelled** from the school.

II. **Note on expulsion:** The board of Veritas Christian Academy realizes that expelling a student from school is a very serious matter and should always be carefully dealt with on a case-by-case basis. Forgiveness and restitution are fundamental to our total discipline policy. However, should a student and his parents not be able to eliminate behavioral problems before a fifth office visit, the student will be expelled.

III. **Serious Misconduct:** If a student commits an act with such serious consequences that the Administrator deems it necessary, the office-visit process may be bypassed and **suspension** or **expulsion** imposed immediately. Examples of such serious misconduct could include acts endangering the lives of other students or staff members, gross violence, vandalism to the school facilities, violations of civil law, or any act in clear contradiction of scriptural commands. Students may be subject to school discipline for serious misconduct which occurs after school hours.

IV. **Reenrollment:** At the discretion of the Administrator, a student may be refused reenrollment for the following school year. Such refusal to reenroll is not considered a direct disciplinary act, requiring accumulated office visits in order to be taken. Refusal to reenroll is not the equivalent of suspension or expulsion.

V. **Readmittance:** Should the student who was expelled or not reenrolled desire to be readmitted to Veritas Christian Academy at a later date, the board of Veritas Christian Academy or its delegated committee will make a decision based on the student's attitude and circumstances at the time of reapplication.

BASIC SCHOOL RULES

All students should be aware of, and are expected to adhere to, the following list of school rules:

1. Students are expected to adhere to basic biblical standards of behavior and conversation.
2. Students are expected to obey civil laws.
3. There should be no talking back or arguing with teachers or staff. Prompt and cheerful obedience is expected. Requests from the teacher should not have to be repeated.
4. Guns, knives and lighters are not allowed on the school grounds (without the written approval of the Administrator.)
5. Students are not to bring laser pointers, radios, personal audio devices, or video equipment to school. Students may not use school audio or visual equipment to listen to music outside of the assigned curriculum while at school.
6. Students will be held responsible for damage done to school property, including textbooks. Actual replacement or repair costs will be assessed. Hardback textbooks must be covered with a book cover.
7. Public or private displays of affection between unmarried people are not permitted at school or school-sponsored activities.
8. Students may not chew gum at school.
9. Smoking is not permitted on the school grounds.
10. Backpacks and/or athletic bags must be stored in their assigned places. Students may not use their backpacks during class.
11. Students must only eat or drink in designated eating areas.
12. Cell phones must be turned off and stored during school hours.

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STUDENT ETIQUETTE WHILE AT SCHOOL

“Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others.” Phil. 2:3-4

There are numerous ways that students are encouraged and expected to show kindness to one another, and to their teachers, during their hours at Veritas Christian Academy. Periodically, students will receive teaching and reminders about these expectations. It is our hope that these actions will become part of the daily fabric at Veritas Christian Academy.

First, we want to train our young men to show consideration and respect for the ladies in the school. (*“Husbands, in the same way, be considerate as you live with your wives, and treat them with respect as the weaker partner and as heirs with you of the gracious gift of life, so that nothing will hinder your prayers.” I Peter 3:7*). In training them to be considerate, we want the young men to:

1. Open doors for the ladies, whether female teachers or female students. Always allow the ladies to exit the room first.
2. Seat ladies at the library tables or the lunch tables. Go and get a chair for the ladies to sit in or give up your chair and get another one for yourself.
3. When ladies are carrying items from their cars into the school building, offer to help.
4. In the hallways, men are chivalrous and defer to the female students by giving them space and not running into them.
5. In all events where food is served, the women are always to be served first.

Second, we want to train our students to show proper respect to their teachers and administrators. (*“Submit yourselves for the Lord’s sake to every authority instituted among men; whether to the king, as the supreme authority, or to governors, who are sent by him to punish those who do wrong and to commend those who do right.” I Peter 2:13*)

1. Students are expected to stand and be quiet when the bell rings at the beginning of class. They should remain standing until instructed to take their seats.
2. Students should address their teachers by Mr., Miss, or Mrs.
3. Students should respond by saying “Yes, Sir (or Ma’am)” or “No, Sir (or Ma’am)”, or “Yes, Mr. (or Mrs. or Miss) teacher’s name” not “yeah” or “ugh”.
4. Students, male or female, should offer to help the teachers when they are carrying materials into the building.
5. If instructed to do so by your teacher, stand when an administrator enters the room.

Third, the older students will be an example to the younger students. We want them to be a good example. Consider the heart of Christ toward younger children. *Jesus said, “Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these.” When he had placed his hands on them, he went on from there.*

1. On campus, older students are considerate and defer to the younger students. (Deference is shown by giving them physical space).

Fourth, students are encouraged to make a special effort to welcome visitors to our school. (*“Practice hospitality.”* Romans 12:13)

1. When adults visit your class, at the teacher’s signal stand until instructed to sit.
2. Greet parents who visit during school assemblies. Make sure that the ladies have a place to sit.
3. Make a special effort to welcome students who are new to Veritas Christian Academy.

Conclusion: We would like Veritas Christian Academy to be a place where visitors sense a difference – specifically, the aroma of Christian love. (*“But thanks be to God, who always leads us in triumphal procession in Christ and through us spreads everywhere the fragrance of the knowledge of him. For we are to God the aroma of Christ among those who are being saved and those who are perishing. To the one we are the smell of death, to the other, the fragrance of life.”* II Corinthians 2:14-15)

“HOUSE RULES”

Because we are a large number of people sharing a small space, we have established some house rules, again with the desire to show consideration of others. The students

will not walk across desk seats or dash across the room to get to their desks.

will not throw paper from their desks to the trash.

will not eat or drink in class except during lunchtime meetings or class parties.

will not disturb anything on the teacher’s desk (including reference books) without permission.

will not sit at the teacher’s desk or open drawers in the desk when the teacher is not in the room.

will not prop their feet up on other’s desks.

will not throw pencils, pens, white out, etc. across the room to another student.

will not write on desks, walls, textbooks, posters, etc.

will pick up any trash around their desks before leaving.

will not adjust blinds or open or close windows without permission from the teacher.

will not rearrange desks without permission from the teacher.

will not pass notes nor ask others to pass notes.

will not talk or distract other students while the teacher is talking, nor interrupt other students during class discussion.

will not work on other homework assignments during class (until they have finished with assigned work).

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SECONDARY (7-12) SCHOOL CLOTHING GUIDELINES

I. Introduction

Regarding the following guidelines, we have chosen to set some standards toward creating a more professional atmosphere for the school and the classroom. We recognize that some of these guidelines are not *specifically* commanded in Scripture. Nevertheless, having prayerfully chosen these standards, which we believe are in the best interest of our students, we ask that they be followed cheerfully.

II. General

Veritas Christian Academy is a workplace for students as well as teachers. Therefore, students shall:

A. Be respectful:

Gentlemen will tuck in their shirts. Ladies will need to tuck in their shirts if they have visible “tails,” but may leave shirts with straight hems untucked. All clothing shall be neat, clean, modest, in good repair, of appropriate size and fit, be moderately loose and must be free of offensive logos, words and pictures.

B. Be beautiful:

Consider the interests of those who have to look at you during the day, not just your own desires.

Gentlemen must wear slacks or khakis with a dress belt and a solid-colored shirt with a collar (e.g., dress shirt, polo shirt, turtleneck etc.). Ladies are permitted to wear a dress, slacks, khakis, skirt, and must wear a solid-colored shirt with a collar (unless wearing a dress). **A collared shirt must still be worn under a solid-colored sweater.**

Students must **not** wear:

- 1) Outside coats in class (**VCA fleece jackets will be allowed**)
- 2) Cargo pants (pockets down the leg)
- 3) **Capri pants**
- 4) **“Jean-style” pants are not allowed. Easiest ways to tell if pants are jean-style:**
 - Check the seams. If the pocket seams and/or side seams are sewn on the outside of the material, they are not in dress code.
 - Check for rivets. If the pants have rivets, they are not in dress code.
- 3) Denim, T-shirts or sweatshirts (Exception: See P.E. dress standards)
- 4) Clothes with printing on them. (Exception: Shirts may have small logos, ~ 2" x 2".)
- 5) Beachwear (flip-flops, sarong skirts, etc...)
- 6) Heavy makeup

C. Be modest:

Sleeveless or tight tops and short skirts or dresses will not be permitted. Dresses or skirts may not rise above the knee when seated. Shirts may not reveal any midriff area or cleavage when the student is standing, sitting, or reaching. Undergarments are not to be visible at any time.

D. Be professional:

Outlandish or distracting clothing or appearance will not be allowed. Students may not color their hair unnatural colors. Body-piercing jewelry (except earrings) or tattoos are not permitted to show. Heels on shoes must not exceed **two inches; all shoes must be closed-toed and have some sort of a back to them (a strap is fine)**. Gentlemen may wear rings and/or watches but no other visible jewelry nor makeup, nail polish, etc.

E. Be diligent:

Dress as if you are coming to work, prepared to do the work of a student. Be consistent in presenting yourself well each day at school.

F. Be clean:

Recently washed, hair neat and not covering the eyebrows or shirt collar, gentlemen to be clean-shaven.

III. Clarifications

1. Students may not wear hats in the classroom – baseball style hats are permitted for P.E. (with teacher approval).
2. Sweaters do not have to be tucked in; however, they must be clearly recognizable as sweaters. Follow the shirt guidelines above in choosing a sweater for school. It must be solid in color. Shirt collar must still be visible (**Ladies** & gentlemen).
- 3. If an undershirt is visible, it must be white or the same color as the outer shirt. Undershirts must be tucked in and may not have long sleeves if worn with a short sleeve shirt.**

IV. Enforcement

The school administration and teachers will determine if there is a violation of the dress code. Students not complying with this dress code will be required to rectify their appearance as quickly as possible, even if this requires parents to bring a missing article of clothing. Cheerful, consistent compliance is expected; grumbling and challenging attitudes will be subject to disciplinary action.

Students who display a pattern of non-compliance with the dress code may be required to wear a uniform chosen by the administration, for a certain number of days. Although dress code violations are not automatically counted as an office visit, parents will be notified if there is a problem with a student's dress on a regular basis.

VI. Special Attire Events/Days

Events such as athletics and field trips may call for other clothing options. Special days may be scheduled, such as dress-up days during which other clothing options are allowed.

VII. P.E. Uniform

All students are to wear:

- VCA Logo Wear, which may be purchased through the VCA office.
- Athletic shoes that have a closed toe and closed heel and that lace up

Students are encouraged to bring a water bottle.

No jewelry is to be worn during P.E. other than stud earrings for ladies.

GRIEVANCE POLICY

The objective of this policy is to establish biblical guidelines for the resolution of disputes and grievances in the operation of Veritas Christian Academy. These guidelines are to be followed whenever there is a dispute or grievance concerning any aspect of the operations of Veritas Christian Academy between any two parties connected in a direct way to the school. This includes students, parents, staff, volunteers, administration, and board.

Students/parents to teachers:

1. All concerns about the classroom must first be presented to the teacher by the parents or, if appropriate, by the student himself. If the student presents the concern, a respectful demeanor is required at all times.
2. If the problem is not resolved, the parents or student may bring the concern to the Administrator. If the student brings the concern, he must have permission from his parents to do so.
3. If the problem is still not resolved, the parents should request a hearing from the board of Veritas Christian Academy.

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Parents/patrons to administrator:

1. If parents or patrons have a grievance or dispute about the general operation of the school (apart from the operation of the classrooms), they should bring their concerns to the Administrator.
2. If the situation is not resolved, they should request a hearing from the board of Veritas Christian Academy.
3. This procedure also applies to board members who are acting in their capacity as parents/patrons and not as representatives of the board.

OTHER CONCERNS OR SUGGESTIONS

For concerns or suggestions not relating to a specific individual, the student should consider other options including:

1. Students may give suggestions to class representatives for consideration by the student council.
2. Students may request to meet with the Administrator individually or in small groups. As when meeting with individual teachers, students should certainly consider requesting parental assistance whenever appropriate.

ATTENDANCE POLICY

This policy is designed to encourage student attendance at school. At school a student is exposed to various types of instruction. Because each class period contributes significantly to the curriculum objectives of Veritas Christian Academy and because the instructional program is progressive and sequential, it is necessary to encourage student attendance in all prescribed classes. However, in recognizing the authority of parents over their children, we understand that parents may decide that it is in the best interests of their child *not* to attend school on a particular day.

Planned absences are any absence that is the result of a parent *deciding* to excuse their student from attendance at school for reasons that are *foreseeable*. Examples are absences due to family vacations, doctor or dentist visits, programs that are not school-related, etc.

Unplanned absences are any unforeseeable absence. Specific examples are illnesses or family emergencies.

1. Students enrolled in Veritas Christian Academy are expected to attend all prescribed classes, i.e. parents and/or students may not choose how many classes to attend.
2. A record of attendance for each student will be kept. The total number of days absent and days present will be recorded on the student's quarterly report card and on his high school transcript. The office staff will keep these records.
3. If the office is not notified of the reason for the student's absence from school, the absence will be considered a planned absence.
4. In the event a student is absent from a class, or from school, for ten or more days during one quarter (for any reason), the student's parents will meet with the Headmaster (and teacher/s if necessary) to determine whether the student will receive a letter grade, or a grade of P (pass) or F (fail) on his report card.
5. In the event the total number of absences, whether planned or unplanned, is equal to or exceeds nineteen days in one semester, the student will not receive credit for that semester.
6. A student must complete final exams before a semester grade will be given. A student who is absent during a final exam will receive a grade of I (incomplete) in the pertinent

course until the missed exam is completed.

7. Upon request from parents, the board may waive requirements set by provisions of this policy. In doing so, the board should take into account the student's mastery in all subjects, attitude toward work and study, and disciplinary record at school.

ATTENDANCE GUIDELINES

1. Unplanned absences:

Due date: An extension will be given. The extension will not exceed the number of school days missed during the absence. Due dates will be established by the classroom teacher.

1. Students must complete all work assigned during their absence. However, in the event of an illness lasting three days or more, the teachers may, at their discretion, excuse the students from up to fifty percent of the assignments missed.
2. Students will receive full credit for submitting assigned work.

Note: It is the student's responsibility to find out what work was assigned. In the case of extended illness, it is recommended that the parents contact the teachers directly in order to find out what assignments were missed.

2. Planned absences (One or two days):

Due date: Generally, no extension of due dates will be given. However, one additional day may be given for absences resulting from attendance at school related events. Due dates will be set by the teachers. Extensions will **not** be given for absences resulting from attendance at athletic events.

1. Students must complete all work assigned during their absence.
2. Grades on completed assignments will be reduced ten percent for each day that assignments are submitted past the assigned due date.

3. Planned absences (Three days or more):

Due date: Students will have no more than half of the time they were absent to complete all assigned work. Specific due dates will be set by the teacher.

1. Teachers may, at their discretion, excuse the student from up to fifty percent of the assignments missed. Otherwise, all missed work is to be completed.
2. Students will receive full credit (no grade deduction) for completing assignments given to the rest of the class during their absence.

4. Tardies:

1. Students who have four unexcused tardies in one semester will receive one office visit for rebellion.
2. For every three additional tardies students receive in one semester, students will receive an additional office visit.

NOTE: Being unprepared for a class will not count as a tardy, but it will affect the student's individual assessment in that teacher's classes.

5. Notification of school office regarding unplanned absences and late-to-school tardies:

1. In order for the Headmaster to excuse a late-to-school tardy or to designate an absence as "unplanned" (e.g., illness, family emergency, etc.), the parent must call the school office on the day of the tardy or absence and provide the reason for the absence or tardy.
2. In the unusual event that the parent is unable to contact the office that same day, please contact the Headmaster as soon as possible.

NOTE: A pattern of excessive late-to-school tardies will result in a meeting between the parents and the Administrator.

6. Notification of school office regarding planned absences:

1. Parents should notify the office (not the teacher) as soon as they know the student will be absent.

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2. The office staff will give the student a planned absence sheet that the student must take to each affected class for signature and assignment guidance by teachers, and then return to the office.
3. No exception will be made for late assignments unless the teacher gave written permission on the planned absence sheet prior to the absence.

LEAVING CAMPUS

1. Parental request: If a student needs to leave during school hours, a parent may notify the Administrator or Secretary either by calling or sending a note. The student will be given permission to leave and his absence from class will be excused.
2. Student request: If a student wants to leave during school hours, he must check in with the office and speak to the Administrator or the Secretary. The student will be given permission to phone his parents. No student will be dismissed during school hours without the verbal or written permission of a parent.
3. Students who need to leave school for any reason, such as a doctor, dentist, or orthodontist appointment, must check in with the office upon leaving and returning to school.
4. The office will maintain a log of students who have been checked in or out after the beginning of the first period or before the end of the last period. A staff member will maintain a departure log to ensure that each student is accounted for at the end of the day.
5. Students who walk or drive themselves home and whose parents have signed a permission form must notify the departure monitor when leaving at the end of the school day. Any student on campus during after-school study hall must participate in after-school study hall except when participating in after-school athletics.
6. Parents may approve in writing additional persons who may pick up their children. Any such person will be asked to show photo identification upon his first visit to the school.

OTHER INFORMATION

"Christ-centered Instruction through Time-tested Classical Methods"

SCHOOL-SPONSORED EVENTS POLICY

This policy seeks to ensure that school-sponsored programs meet the same standards for quality and content established in the educational programs at Veritas Christian Academy. It also seeks to ensure that the same standards for student conduct established at the school are maintained at all events sponsored by Veritas Christian Academy. Finally, this policy is designed to limit the liability assumed by Veritas Christian Academy for school-sponsored events.

School-sponsored events are 1) events which are organized by a Veritas Christian Academy staff member acting in his official capacity as a teacher, administrator, etc. or 2) events approved by the Administrator and organized by the Veritas Christian Academy Student Council or 3) events which are published on the Veritas Christian Academy yearly calendar or 4) events which receive financial support from Veritas Christian Academy.

1. School-sponsored events should be consistent with the goals of Veritas Christian Academy.
2. School-sponsored events require the attendance of a staff member from Veritas Christian Academy.
3. Class time is not to be used for planning school-sponsored activities.
4. Attendance at school-sponsored activities is generally limited to students who are currently enrolled at Veritas Christian Academy. Exceptions may be granted by the Administrator.
5. Timely information about school-sponsored activities must be provided to the parents. All written communication must be submitted to the Administrator prior to being sent to the parents.
6. Parents must sign a written waiver releasing Veritas Christian Academy from any liability for all events taking place off campus. This statement should also authorize medical treatment to be given to the student in case of injury.
7. Only school-sponsored events will be placed on the monthly school calendar.
8. The Administrator must approve all proposed activities, determine the number of chaperones required, and approve a date for the event.
9. Only school-sponsored activities will receive support from Veritas Christian Academy (e.g. no charge for copier and/or telephone use, bulletin announcements to publicize the event, use of supplies).

CAMPUS PARKING, DROP-OFF AND PICK-UP POLICY

Romans 12:8 "If possible, so far as it depends upon you, live peaceably with all."

This policy is designed to limit traffic congestion on Llewellyn Avenue, to make every effort to keep students safe from bodily harm, and to be conscientious of our neighbors.

1. All vehicles attending school-related events must park on campus.
2. These guidelines should be followed every time a parent or guardian drops off a student at campus, or picks up the student from campus:
 1. All vehicles must enter the parking lot at the South entrance. Vehicles are to maintain a safe speed and follow the directional arrows.
 2. Students are to be dropped off only by following the complete loop around to the center of campus in front of Building 4 or by parking in the marked spaces next to the soccer field. Students dropped off by the soccer field must use the crosswalk.
 3. Vehicles must exit campus at the North exit (by the Post Office).
3. Students are not to be dropped off at the edge of campus on Llewellyn Avenue.